



**Phyl's Academy Preparatory**  
**7205 Royal Palm Blvd.**  
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March 16, 2020

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Dear Parents

Thank you for your continued loyalty and trust in Phyl's Academy Preparatory Schools. Our commitment and responsibility to you as our valued customers have never been stronger as we face the COVID-19 pandemic together.

We hope you will remain encouraged during this trying time. Phyl's Academy is monitoring the ever-changing conditions and is going above and beyond to keep you, our families and our employees safe.

#### **Our Action Plan**

Phyl's Academy Preparatory School, in solidarity with Broward County School System have closed our program for the next two weeks, however, this week will be an academic week for the students. Each teacher will reach out their students and families to provide a schedule of instruction. The schedule will be effective as of Tuesday, March 17, 2020 through Monday, March 23, 2020. Our robust online platforms will be able to facilitate all academic subjects your child need to cover adequately.

Due to closure our program will experience a slight calendar adjustment. The adjustment will be as follows: Taste of the Nation, April 2, 2020 and Spring Hop on April 3, will be cancelled. Spring Break will be adjusted. We will use March 24, to March 27, 2020 as our Spring Break so that our students will not lose too much academic time. General dates like SATs and other scheduled events will remain as is for now.

Along with Education & Safety, Sanitation is one of our highest priorities. We are galvanizing the needed equipment and cleaning crew to make our environment, the classroom, bathrooms and general areas thoroughly sanitized and germ-free. This will ensure that our pristine location will support our families.

For your safety as well as the safety of our team matters. Our offices will remain as we manage and assess the situation. You can feel free to call to be updated and stay in touch. We are discouraging visitors at this time. Visitations will be limited to and by invitation only. Once again, this measure will support our efforts to keep you disease-free.

Last but, not least, based on limited information, there is a possibility that we will reopen on the 30<sup>th</sup> of March, 2020. We are looking forward to further communication as our assessment of the situation unfolds. When our information becomes solidified, we will communicate our reopening potential.

Thank you again for your ongoing trust. Phyl's Academy Preparatory School will be there in good times and even more so in these challenging times.

Respectfully

Phyl's Academy Preparatory School's Leadership